



## About special permanent residents

### Special Permanent Resident Certificate

This is an identification document (card) that is issued to special permanent residents in place of the Certificate of Alien Registration that was filed or issued on and before July 8, 2012, under the alien registration system. If you have this card, you need to renew it at specified intervals.

Special permanent residents who currently have a Certificate of Alien Registration need to change the Certificate to a Special Permanent Resident Certificate by the expiration date.

### Procedure for renewal of Special Permanent Resident Certificate

The Special Permanent Resident Certificate has an expiration date, by which the card needs to be renewed. The expiration date is shown on the surface of the card. Renewal applications can be accepted as early as two months before the expiration date for those aged 16 and over and as early as six months before the expiration date for those under the age of 16. Applications can be filed at the Main Office of the Nishinomiya City Hall or your nearest branch.

If you cannot file an application by the expiration date, contact the City Hall.

### If your Special Permanent Resident Certificate is lost or stolen

If your Special Permanent Resident Certificate is lost or stolen, file for the reissuance of the card at the Main Office of the Nishinomiya City Hall or your nearest branch within 14 days after knowing the fact.

### If your Special Permanent Resident Certificate is broken or severely soiled

If your Special Permanent Resident Certificate is broken or severely soiled, file for the reissuance of the card at any time at the Main Office of the Nishinomiya City Hall or your nearest branch. The card will be reissued according to the report.

### When the name or nationality on Special Permanent Resident Card is changed

When the name, date of birth, sex, or nationality/region on your Special Permanent Resident Card needs to be changed, report it to the Main Office of the Nishinomiya City Hall or your nearest branch. The card will be reissued according to the report.

### Documents required for renewal and reissuance of Special Permanent Resident Certificate

Basically, the following four documents are required for the renewal and reissuance of the Special Permanent Resident Certificate.

- (1) Special Permanent Resident Certificate or presumably valid Certificate of Alien Registration (not necessary if it has been lost or stolen but instead, certificate of the report of lost item (if not available, number of acceptance by the police) etc. is necessary)
- (2) Valid passport
- (3) 1 photograph (4 cm X 3 cm, taken within the past six months)
- (4) Identity verification documents (driver's license, etc.) (when reapplying due to a loss)
  - If the name or nationality of a special permanent resident has been changed, bring a document that proves the change as well.

- None of the above procedures can be performed at ACTA Nishinomiya Civic Service Station or Civic Service Center.

## Application by proxy

Basically, you need to file an application personally. However, you can also appoint a family member aged 16 and over living at the same address to apply by proxy. In that case, an identification material (e.g. driver's license, passport) of the proxy is required.

- If the individual cannot file an application in any cases other than above, contact the Main Office of the Nishinomiya City Hall or your nearest branch.

## Application for Special Permanent Residence Permit

The Special Permanent Residence Permit should be applied for within 60 days after birth. Details will be informed when the notification of a birth is submitted.

## Special re-entry permit system

If you have a Special Permanent Resident Certificate or a Certificate of Alien Registration that can be deemed as a Special Permanent Resident Certificate and will come back to Japan within two years, you do not need to obtain a re-entry permit.

For details, please inquire at Kobe District Immigration Office, Osaka Regional Immigration Bureau (Kobe regional government offices, 29, Kaigandori, Chuo-ward, Kobe City: 078-391-6377)

## Enquiries

Nishinomiya City Hall, Civic Affairs Division:	0798-35-3104
Naruo Branch Office: 3-5-14 Naruo-cho	0798-47-0101
Kawaragi Branch Office: 8-1 Kawarabayashi-cho	0798-67-5132
Koto Branch Office: Apri Koto 3rd Floor, 3-2-29 Kotoen	0798-51-2681
Shiose Branch Office: Shiose Center 1st Floor, 1 Najioshinmachi	0797-61-0521
Yamaguchi Branch Office: Yamaguchi Center 1st Floor, 4-1-8 Shimoyamaguchi, Yamaguchi-cho	078-904-0395

Reference [https://www.moj.go.jp/isa/publications/materials/newimmiact\\_2\\_index.html](https://www.moj.go.jp/isa/publications/materials/newimmiact_2_index.html)