## **Change of address**



## When moving from one city/town/village to Nishinomiya City

When moving from one city, town or village to Nishinomiya City, submit a notification of moving-out to the city, town or village to obtain a certificate of moving-out. After that, bring the certificate of moving-out and your Resident Card or other equivalent document to file for moving in at the window desk of the city/town/village of your new residence.

If you forget to bring your Resident Card or other equivalent document, you will need to file for the procedure again.

## When moving within the same city/town/village

Bring your Resident Card or other equivalent document and file for moving at the window desk of the City Hall, branch offices, civic service centers or ACTA Nishinomiya Civic Service Station. (Not open on Sat, Sun and holidays)

If you forget to bring your Resident Card or other equivalent document, you will need to file for the procedure again.

\*Resident Card or other equivalent document: Resident Card, Special Permanent Resident Certificate, or valid Certificate of Alien Registration.

## **Enquiries**

Nishinomiya City Hall, Civic Affairs Division:	0798-35-3108
Naruo Branch Office: 3-5-14 Naruo-cho	0798-47-0101
Kawaragi Branch Office: 8-1 Kawarabayashi-cho	0798-67-5132
Koto Branch Office: Apri Koto 3rd Floor, 3-2-29 Kotoen	0798-51-2681
Shiose Branch Office: Shiose Center 1st Floor, 1 Najioshinmachi	0797-61-0521
Yamaguchi Branch Office: Yamaguchi Center 1st Floor, 4-1-8 Shimoyamaguchi, Yamaguchi-cho	
	078-904-0395
Kamikoshien Civic Service Center: 9-3-3, Koshienguchi	0798-67-7080
Shukugawa Civic Service Center: 1st floor, Shukugawa Greentown, 7-30-124, Hagoromo-cho	
	0798-35-8181
ACTA Nishinomiya Civic Service Station: 5 <sup>th</sup> floor, West Wing, ACTA Nishinomiya, 1-1, Kitaguchi-cho	

0798-65-6930